

# BLUE RIVER PARK & RECREATION DISTRICT

## REGULAR BOARD MEETING MINUTES

**Meeting Date:** June 10, 2026

**Meeting Time:** 6:00 PM – 7:52 PM

**Location:** O'Brien Memorial Library and Virtual Attendance Option

**Prepared By:** Shanon Goodpasture-Lehr

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### 1. Call to Order

The regular meeting of the Blue River Park & Recreation District Board of Directors was called to order at 6:00 PM.

### 2. Roll Call

#### Board Members Present

- Shanon Goodpasture-Lehr
- Jim Parks
- Kristin Gustafson
- Sarah Hunter

#### Board Members Absent

- Melanie Stanley (Excused)

#### Community Members Present

- Sam Swetland
- Nancy Behm
- Ken Engelman

#### Special Guests

- Matt McRae (Virtual)
  - Megan Heurion (Virtual)
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### **3. Agenda and Materials Review**

The Board reviewed the meeting agenda and supporting materials.

### **4. Approval of Previous Meeting Minutes**

Sarah Hunter noted corrections that need to be made to the previous meeting minutes.

**Action:** Approval of the previous meeting minutes was tabled until the next regular meeting.

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### **5. Public Comment Period**

Ken Engelman distributed handouts regarding the 60 Mile Main Street project and requested support from the Blue River Park & Recreation District.

No action was taken.

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### **6. Commissioner Business**

#### **Lane County and Oregon Parks Project Update**

Matt McRae and Megan Heurion attended virtually and provided project updates.

Key updates included:

- Lane County has secured a cash advance to assist with project funding during the reimbursement process.
- Lane County is drafting an agreement related to the project.
- The Board discussed the need to schedule a work session to focus on project planning and implementation.
- An environmental review consultant has been selected.
- Matt McRae and Megan Heurion plan to attend the July meeting.
- The Board discussed coordinating with the Oregon Parks and Recreation Department (OPRD) and Lane County.

- A project-specific bank account will be established for project funds.

No action was taken.

## **Budget Status Review**

The Board reviewed and discussed the current budget.

Board members expressed interest in conducting a more detailed review to better understand fundraising needs and future operational costs.

No action was taken.

## **Review of Meeting Notification Procedures**

The Board discussed procedures for meeting notifications and communication among Board members.

Discussion included concerns regarding the May 27, 2026 meeting and the need to improve communication, notification practices, and advance notice of absences.

The Board acknowledged that the May 27, 2026 gathering was not conducted as an official meeting.

No action was taken.

## **Special Use Permit / Event Applications**

The Board reviewed two Special Use Permit/Event Applications.

**Motion:** Kristin Gustafson moved to approve the birthday party event application.

**Second:** Sarah Hunter seconded the motion.

### **Vote:**

- Shanon Goodpasture-Lehr – Yes
- Jim Parks – Yes
- Kristin Gustafson – Yes
- Sarah Hunter – Yes

### **Motion Passed Unanimously (4-0).**

Regarding the second application, Kristin Gustafson volunteered to contact the clinic regarding additional information. No action was taken.

## **Portable Toilet Services**

The Board received an update that the quote from Buck's Portable Toilets had been sent to Above All Sanitation on June 3, 2026, for review and cost comparison.

No action was taken.

## **Mowing and Hazard Tree Removal**

This item was tabled until the next regular meeting.

## **Fundraising and Website Donation Button**

This item was tabled until the next regular meeting.

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## **7. Upcoming Meeting Schedule**

The Board discussed the July 8, 2026 regular meeting date.

No Board members reported a scheduling conflict with the proposed meeting date.

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## **8. Good of the Order**

No additional items were presented.

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## **9. Adjournment**

**Motion:** Jim Parks moved to adjourn the meeting.

**Second:** Kristin Gustafson seconded the motion.

**Vote:**

- Shanon Goodpasture-Lehr – Yes
- Jim Parks – Yes
- Kristin Gustafson – Yes
- Sarah Hunter – Yes

**Motion Passed Unanimously (4-0).**

The meeting adjourned at 7:52 PM.

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## **Upcoming Meetings**

**Work Session:** To be scheduled.

**Next Regular Board Meeting:**

July 8, 2026, at 6:00 PM

O'Brien Memorial Library

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