

**BLUE RIVER PARK & RECREATION DISTRICT  
SPECIAL BOARD MEETING MINUTES  
April 15, 2026 | 6:09 PM – 7:15 PM**

**Meeting Location:** O'Brien Memorial Library  
**Prepared By:** Shanon Goodpasture-Lehr

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## **1. Call to Order**

The meeting was called to order at **6:09 PM**.  
**A quorum was present.**

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## **2. Roll Call**

### **Board Members Present:**

- Melanie Stanley
- Shanon Goodpasture-Lehr
- Jim Parks
- Sarah Hunter
- Kristin Gustafson

**Absences:** None

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## **3. Agenda Approval**

The Board reviewed the agenda and proposed additions.  
Jim Parks moved to amend the agenda to add new items. Sarah Hunter seconded the motion.

### **Vote:**

- Melanie Stanley — Yes
- Shanon Goodpasture-Lehr — Yes
- Jim Parks — Yes
- Sarah Hunter — Yes
- Kristin Gustafson — Yes

**Motion carried.**

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## 4. Business Items

### 4.1 RFQ – Owner’s Representative

The Board reviewed the Request for Qualifications (RFQ) for an Owner’s Representative and discussed scope of work, timeline, and project needs.

Sarah Hunter moved to approve the RFQ. Shanon Goodpasture-Lehr seconded the motion.

**Vote:**

- Melanie Stanley — Yes
- Shanon Goodpasture-Lehr — Yes
- Jim Parks — Yes
- Sarah Hunter — Yes
- Kristin Gustafson — Yes

**Motion carried.**

**Action:** Jim Parks will contact Matt McKrae by phone; Shanon Goodpasture-Lehr will follow up via email.

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### 4.2 Streamline Services

The Board discussed continuation of website and communication services through Streamline, including cost and functionality.

Melanie Stanley moved to continue Streamline services for one additional year. Jim Parks seconded the motion.

**Vote:**

- Melanie Stanley — Yes
- Shanon Goodpasture-Lehr — Yes
- Jim Parks — Yes
- Sarah Hunter — Yes
- Kristin Gustafson — Yes

**Motion carried.**

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### 4.3 Insurance and Legal Review (SDAO)

The Board reviewed materials regarding insurance and legal services provided through SDAO. Further review is needed.

**No action taken.**

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#### **4.4 Secretary Position Assignment**

The Board discussed the need to reassign the Secretary position following the resignation of Kristin Gustafson from that role.

Jim Parks moved to assign the Secretary position to Shanon Goodpasture-Lehr. Sarah Hunter seconded the motion.

**Vote:**

- Melanie Stanley — Yes
- Shanon Goodpasture-Lehr — Yes
- Jim Parks — Yes
- Sarah Hunter — Yes
- Kristin Gustafson — Yes

**Motion carried.**

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#### **4.5 Three Sisters Meadow Committee Appointment**

The Board discussed representation on the Three Sisters Meadow Committee.

Jim Parks moved to appoint Sarah Hunter as the Board's representative. Shanon Goodpasture-Lehr seconded the motion.

**Vote:**

- Melanie Stanley — Yes
- Shanon Goodpasture-Lehr — Yes
- Jim Parks — Yes
- Sarah Hunter — Yes
- Kristin Gustafson — Yes

**Motion carried.**

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#### **4.6 Budget Committee**

The Board discussed the need to establish a budget committee for upcoming fiscal planning. The item will be placed on the next meeting agenda.

**No action taken.**

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## **5. Adjournment**

The meeting was adjourned at **7:15 PM**.

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## **6. Next Meeting**

**Regular Meeting:** May 13, 2026 at 6:00 PM

**Location:** O'Brien Memorial Library