

Blue River Park & Recreation District

Regular Board Meeting Minutes
October 1, 2025

1. Call to Order

The meeting was called to order at 7:05 PM.

2. Roll Call

Board Members Present:

- Shanon Goodpasture-Lehr
- James Parks
- Kristin Gustafson
- Melanie Stanley

Board Members Absent: None

Others Present: None

A quorum was present.

3. Approval of Agenda and Previous Minutes

1. Agenda Approval

- Motion: James Parks
- Second: Shanon Goodpasture-Lehr
- **Vote:**
 - Shanon Goodpasture-Lehr – Yes
 - James Parks – Yes
 - Kristin Gustafson – Yes
 - Melanie Stanley – Yes

2. Previous Meeting Minutes Approval

- Motion: James Parks
- Second: Shanon Goodpasture-Lehr

- **Vote:**
 - Shanon Goodpasture-Lehr – Yes
 - James Parks – Yes
 - Kristin Gustafson – Yes
 - Melanie Stanley – Yes
 - 3. **Secretary’s Report Approval**
 - Motion: James Parks
 - Second: Shanon Goodpasture-Lehr
 - **Vote:**
 - Shanon Goodpasture-Lehr – Yes
 - James Parks – Yes
 - Kristin Gustafson – Yes
 - Melanie Stanley – Yes
 - 4. **Treasurer’s Report Approval**
 - Motion: James Parks
 - Second: Shanon Goodpasture-Lehr
 - **Vote:**
 - Shanon Goodpasture-Lehr – Yes
 - James Parks – Yes
 - Kristin Gustafson – Yes
 - Melanie Stanley – Yes
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4. Public Comment

No public comment was provided.

5. Board Updates

- **Point of Order:** Melanie Stanley was sworn in as a board member.
- **Board Resignation:** Anthony Abel resigned. Board agreed not to appoint a new member until the new year. Recommendation approved to solicit applications at that time.
 - Motion: James Parks
 - Second: Shanon Goodpasture-Lehr
 - **Vote:**
 - Shanon Goodpasture-Lehr – Yes
 - James Parks – Yes
 - Kristin Gustafson – Yes
 - Melanie Stanley – Yes
- **Community Committee:** Recommendation to form a Community Committee for input and volunteer recruitment.

- Motion to post applications for Board members and volunteers on the website:
 - Motion: James Parks
 - Second: Shanon Goodpasture-Lehr
 - **Vote:**
 - Shanon Goodpasture-Lehr – Yes
 - James Parks – Yes
 - Kristin Gustafson – Yes
 - Melanie Stanley – Yes
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6. Park Projects

- **Rock Field Cleanup:** Shanon Goodpasture-Lehr and Wilson are working to clean up rocks from drilling. Pure Water Partners will host a picnic in the park.
 - **Park Cleanup Day:** Scheduled for Sunday, October 5, 2025, 10:00 AM – 4:00 PM. Snacks, water, and a noon meal (pizza from Takoda's) provided. Budget up to \$500.
 - Motion: Melanie Stanley
 - Second: Shanon Goodpasture-Lehr
 - **Vote:**
 - Shanon Goodpasture-Lehr – Yes
 - James Parks – Yes
 - Kristin Gustafson – Yes
 - Melanie Stanley – Yes
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7. Presentation – Matt McRae (Lane County)

- Overview of funding: \$807,000 federal, \$750,000 state; total budget \$1.3 million.
 - Federal funds require meticulous accounting to avoid duplication (“double-dipping”).
 - Review of financial documentation and project plan; original applications and draft materials are public record.
 - Next steps for project planning:
 1. Finalize budget
 2. Approve RFP draft
 3. Conduct environmental assessment
 4. Select contractor
 - Potential construction start: February 2026 (subject to planning progress).
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8. Board Decisions & Actions

1. **Meeting Time Change:** Move regular meetings to the second week of the month at 6:00 PM, effective November 12, 2025.
 - Motion: Kristin Gustafson
 - Second: James Parks
 - **Vote:**
 - Shanon Goodpasture-Lehr – Yes
 - James Parks – Yes
 - Kristin Gustafson – Yes
 - Melanie Stanley – Yes
 2. **Zoom vs Google Meets Presentation:** Assigned to Shanon Goodpasture-Lehr and Melanie Stanley – no vote required.
 3. **Chromebooks / Google Pro Accounts:** Melanie Stanley to obtain recommendations – no vote required.
 4. **Public Meetings Training:** Tentative Dec. 9, 2025 – no vote required.
 5. **Septic System Upgrade:** EWEB 3,000-gallon system approved.
 - Motion: Melanie Stanley
 - Second: Shanon Goodpasture-Lehr
 - **Vote:**
 - Shanon Goodpasture-Lehr – Yes
 - James Parks – Yes
 - Kristin Gustafson – Yes
 - Melanie Stanley – Yes
 6. **Log Preservation:** Penophen treatment bid (\$3,000) approved.
 - Motion: Melanie Stanley
 - Second: Shanon Goodpasture-Lehr
 - **Vote:**
 - Shanon Goodpasture-Lehr – Yes
 - James Parks – Yes
 - Kristin Gustafson – Yes
 - Melanie Stanley – Yes
 7. **Financial Housekeeping:** Transfer \$5,000 from second savings to checking to cover tree removal and log protection.
 - Motion: Melanie Stanley
 - Second: James Parks
 - **Vote:**
 - Shanon Goodpasture-Lehr – Yes
 - James Parks – Yes
 - Kristin Gustafson – Yes
 - Melanie Stanley – Yes
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9. Adjournment

Meeting adjourned at 8:37 PM.